



RHONDDA CYNON TAF

CYNGOR BWRDEISTREF SIROL
RHONDDA CYNON TAF
COUNTY BOROUGH COUNCIL

**A virtual meeting of the CHAIRS & VICE CHAIRS will be held on
Monday, 5th July, 2021 at 4.00 pm**

Contact: Julia Nicholls (Tel No. 01443 424098)

ITEMS FOR CONSIDERATION

1. DECLARATIONS OF INTEREST

To receive disclosures of personal interest from Members in accordance with the Code of Conduct

Note:

1. Members are requested to identify the item number and subject matter that their interest relates to and signify the nature of the personal interest: and
2. Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest they must notify the Chairman when they leave.

2. MINUTES

To receive for approval the minutes of the meeting of the Chairs and Vice Chairs held on 25th February 2021

(Pages 3 - 6)

3. SCRUTINY UPDATE

To receive the update report of the Service Director, Democratic Services and Communications

(Pages 7 - 26)

4. URGENT BUSINESS

To consider any urgent business as agreed by the Chair.

Circulation:-

Councillors: Councillor M Adams (Chair)
Councillor W Lewis
Councillor S Bradwick
Councillor T Williams
Councillor M Powell
Councillor G Thomas
Councillor S. Rees-Owen
Councillor J Edwards
Councillor R Yeo
Councillor S Evans

Officers: Christian Hanagan, Service Director of Democratic Services & Communication

RHONDDA CYNON TAF COUNCIL CHAIRS & VICE CHAIRS

Minutes of the meeting of the Chairs & Vice Chairs meeting held virtually on Thursday, 25 February 2021 at 5.00 pm

County Borough Councillors - Chairs & Vice Chairs Members in attendance:-

Councillor M Adams (Chair)

Councillor W Lewis	Councillor S Bradwick
Councillor T Williams	Councillor G Thomas
Councillor S. Rees-Owen	Councillor J Edwards
Councillor R Yeo	Councillor S Evans

Officers in attendance

Mr C Hanagan, Service Director of Democratic Services & Communication
Ms Julia Nicholls, Principal Democratic Services Officer
Ms Sarah Daniel, Senior Democratic Services Officer
Ms Claire Hendy, Senior Democratic Services Officer

1 DECLARATIONS OF INTEREST

None

2 LOCAL GOVERNMENT & ELECTIONS (WALES) ACT 2021

The Service Director Democratic Services and Communications provided a verbal update to members on the Local Government and Elections (Wales) Act 2021 and covered the following points:

- Corporate Joint Committees
- 16/17 year old voting in elections
- Intention to give a report to Cabinet and Overview and Scrutiny in the next few weeks to summarise the key points
- A report had been taken to SLT outlining the Authority's position. Much of the intention of the Act is around increasing public participation.
- Lots of changes around general power of competence which allows for all Councils to be more ambitious in the future around what policies they are able to take forward.
- Requirement for a petitions arrangement will be debated if reaches the required number of signatures.
- The Act encourages greater diversity and shared working arrangements.
- Commitment from SLT for formal arrangements for Pre-scrutiny
- Formalised Regional Working
- New systems for Performance management and Governance arrangements. More robust set of information available in the future.
- Ability for voluntary mergers
- Low level changes including non-domestic rates
- The Act makes statutory with how we already work together with Community Councils.
- HOD given more influence to support members
- Changes to how Fire and Rescue service works.

The Chairman commented that when the report comes to Overview and Scrutiny should be extended to all members to attend to give their contributions and ensure all members are aware of the changes ahead

Another member agreed and was reassured to hear that RCT were already ahead of some local authorities and were already working to the practices that were proposed.

RESOLVED: Members noted the report

3 Annual Reports

The Service Director Democratic Services and Communications sought the advice of the Chairs and Vice Chairs on the formatting of the annual reports for this year.

The Chairman commented that last year's reports could be published online. A detailed report for this year could then have a link to the previous report. He added that the report should be streamlined where possible and draw out the key items and outcomes from the last year.

Another member agreed and stated she thought there wasn't a need to revisit previous reports and this year's report should be streamlined as she was aware of the time pressures faced by the officers writing the report

RESOLVED: Members noted the update

4 General Update

The Service Director Democratic Services and Communications provided an update to members which covered the following:

- Scrutiny Webpages – these will be reviewed and amended to promote Public Participation
- Social Media - to ask the public to identify scrutiny items and form part of the public participation strategy
- Chairs Blogs – these would be shortly uploaded to the scrutiny web pages
- An update on the Members portal will be reported to Democratic Services Committee
- Virtual engagement will be the default way to engage with the Council at this time. This includes ward related issues, planning applications etc.
- Democratic Services Working Group – its purpose was to engage more people in the democratic process and we could also use this process for potential new members.

RESEARCH PROVISION

The Service Director Democratic Services and Communication advised that

the temporary support initially available has now been made a permanent. He advised that there hasn't been a lot of up-take, but we really encourage all members to support and use the service as the resource is there. He added that this would be included on all scrutiny agendas in the future to serve as a reminder to members.

SCRUTINY / CABINET MEMBER ENGAGEMENT SESSIONS.

The Service Director Democratic Services and Communications advised that these sessions would be scheduled for the start of the municipal year as they add value and Chairs are informed of an early work programme. He advised that this process would be made formal with sessions scheduled throughout the year. He added that it would allow Scrutiny to align their work programmes with the Cabinet work programme

The Chair of Public Service Delivery, Communities and Prosperity Scrutiny Committee stated that the Cabinet Member always attends Public Service Delivery Committee and he welcomed her input to the meetings. He also supported the engagements sessions stating they were a useful insight and supported the formation of the Cabinet work Programme.

DIVERSITY IN DEMOCRACY HANDBOOK

The Service Director Democratic Services and Communications informed members that we have been asked by Welsh Government to be involved in a working group to draft guidance for a handbook for Local Authorities. He advised he would keep members informed as the group progresses

WEBCASTING

Members were advised that work is near completion in the chamber which had been reconfigured to support the broadcasting of meetings.

Officer training will take place after the technology install had been completed. The new technology will mean that meetings will be able to be broadcast live, whilst also allowing members to have the choice to join virtually. The technology would also enhance the translation and voting systems already in place.

Members were advised that managing a meeting that will be hybrid will be a significant undertaking for officers so this would not be undertaken until full training had been provided to officers and members

RESOLVED: Members noted the update

5 Urgent Business

None

**Cllr M Adams
Chairman.**

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RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

SCRUTINY CHAIRS & VICE CHAIRS MEETING

5th JULY 2021

UPDATE REPORT

REPORT OF THE SERVICE DIRECTOR OF DEMOCRATIC SERVICES & COMMUNICATIONS

1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to provide Scrutiny Chairs and Vice Chairs with an update in respect of the recent scrutiny refresher training, Cabinet/Scrutiny engagements sessions and draft work programmes ahead of the July 2021 scrutiny committee cycle (draft scrutiny work programmes appended to the report at Appendix 1)
- 1.2 Scrutiny Chairs and Vice Chairs will also receive a verbal update from the Service Director Democratic Services and Communications in respect of the forthcoming hybrid meetings arrangements.

2. RECOMMENDATIONS

It is recommended that Scrutiny Chairs & Vice Chairs:

- 2.1 Consider and comment on the information contained within the report and endorse the draft scrutiny work programmes (where applicable) in advance of consideration by the individual scrutiny committees); and
- 2.2 Acknowledge the arrangements in taking forward the hybrid approach to meetings.

3. SCRUTINY REFRESHER TRAINING

- 3.1 The Council Business Unit recently arranged and facilitated Scrutiny refresher training sessions for the Overview & Scrutiny Committee and each of the four themed scrutiny committees.

- 3.2 Each training session included a Power Point presentation from the Service Director Democratic Services and Communications who provided an overview of the current scrutiny arrangements in Rhondda Cynon Taf in addition to a refresher on the key scrutiny tools available to Members. Each session was tailored to each individual scrutiny committee's themes/topics and provision of support.
- 3.3 Further information was provided by the Lead Officer(s) of each scrutiny committee on the key topics for consideration for the forthcoming 2021/22 Municipal Year. Feedback will be evaluated by the Council Business Unit to assist with future training sessions.
- 3.4 As a follow-up, it is the intention to provide all scrutiny members with a comprehensive scrutiny toolkit which will act as a handy guide to the scrutiny procedures and practices in Rhondda Cynon Taf.

4. CABINET/SCRUTINY ENGAGEMENT SESSIONS & SCRUTINY WORK PROGRAMMES

- 4.1 Most Scrutiny Chairs and Vice Chairs will have undertaken / or will soon be undertaking their quarterly meetings with the respective Cabinet Member and Senior Officers to populate forward work programmes and discuss any other items deemed necessary to assist both Cabinet and Scrutiny.
- 4.2 As previously reported, it is proposed that such meetings are diarised for the 2021-22 municipal year to assist Members and Officers with their diary commitments.
- 4.3 As Members are aware the number of scrutiny committees has reduced for the 2021/22 Municipal Year to prevent overburdening Members and Officers with a heavy workload and consideration of topics which produce fewer outcomes. It is proposed that prioritising scrutiny resources for key pieces of work will maximise effectiveness, rather than spreading efforts too thin.
- 4.4 It is proposed that due to the reduction in the number of scrutiny committees it is prudent to devise a work programme for the full financial year (up until March 2022 to allow for Purdah) so that less time is taken up with the review process. This does not detract from the ability of the individual scrutiny committees to use their best judgement in agreeing which items to take forward and to remain flexible when referrals are needed.

5 WEBCASTING

- 5.1 At the previous meeting of the Chairs and Vice Chairs, Members were advised that the Council was developing plans to enable the web-casting of chamber meetings and the ability to adopt a hybrid approach in preparation for the requirements of the Local Government & Elections (Wales) Act.
- 5.2 As set out in the reports to Cabinet ([24th June 2021](#)) and Council ([30th June 2021](#)) Officers are currently working through webcasting to ensure that training can be

rolled out incrementally to Members through a hybrid approach of meetings to allow them the flexibility to attend meetings in person or on a virtual basis. A timetable has been developed to enable the roll out to prioritise Cabinet, Democratic Services, Planning and Development and the Overview & Scrutiny Committee.

- 5.3 It is anticipated that the briefing to Overview & Scrutiny Members will be undertaken towards the end of July so that they can familiarise themselves with the equipment and operational arrangements for webcast and hybrid meetings. It is proposed that the formal broadcast of the Overview & Scrutiny Committee will take place in September in conjunction with the wider roll out to the remaining committees.
- 5.4 Arrangements will account for the number of Members permitted to attend the Chamber in person to 26 (socially distanced). This figure will include officers from the Council Business Unit who will operate the hybrid infrastructure and will be in proportion to the political balance and following discussions with Group Leaders
- 5.5 The role of the Scrutiny Chairs and Vice Chairs will be paramount in managing the hybrid meetings therefore appropriate training will be provided to them in a timely manner which will include the voting app that will be available for Members to utilise through the Modern.Gov app, undertaking working group meetings adapting questioning techniques and strengthening their knowledge base already held by Members, whilst also considering promotion of public participation.

6. EQUALITY AND DIVERSITY IMPLICATIONS

- 6.1 There are no Equality and Diversity implications arising from this report and no Equality Impact Assessment is deemed necessary for the purposes of this report.

7. CONSUTLATION

- 7.1 Not applicable.

8. FINANCIAL AND RESOURCE IMPLICATIONS

- 8.1 There are no financial implications as a result of the recommendations set out in the report.

9. LINKS TO THE COUNCILS CORPORATE PLAN AND FUTURE GENERATIONS – SUSTAINABLE DEVELOPMENT

- 9.1 The updates contained within the report will strengthen the Council's consideration and scrutiny of its work, through 'the lens of the requirements of the Well-being of Future Generations Act'. These arrangements will be embedded into the business of the Council as set out in the Policy Statement agreed by Cabinet on [2 November 2016](#).

9.2 The proposals outlined within the report will work to ensure a sustainable and robust scrutiny structure is in place which will effectively challenge policy decisions taken forward.

SCRUTINY WORK PROGRAMME FOR THE MUNICIPAL YEAR 2021/22

OVERVIEW & SCRUTINY

‘Holding the Executive & Council to account in respect of all three priorities within the Council’s Corporate Plan’

Ensuring People: are independent, healthy and successful; 2. Creating Places: where people are proud to live, work and play; 3. Enabling Prosperity: creating the opportunity for people and businesses to: be innovative; be entrepreneurial; and fulfil their potential and prosper.

Each of the Council’s Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council’s performance management, self-evaluation and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Governance & Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year.

Date/Time	Overarching Item	Officer	Cabinet Member	Scrutiny Focus
5 th July 2021	<ul style="list-style-type: none"> • Draft Overview & Scrutiny Work 2021/2022 • Cabinet Work Programme 2021/2022 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications 		<p>Scrutiny & Challenge – For O&S to agree its own work programme and identify pre-scrutiny opportunities within the Cabinet Work Programme for the 2021/2022 Municipal Year</p>
	<ul style="list-style-type: none"> • Proposals to improve safety of coal tips in Wales- To receive the Law Commission of England & Wales 	<ul style="list-style-type: none"> • Law Commission of England & Wales • Service Director Democratic Services & Communications • Service Director Frontline Services 		<p>Scrutiny & Challenge – To contribute to the consultation on a proposed new coal tip safety regime in Wales</p>
16 th July 2pm (Special Committee)	<ul style="list-style-type: none"> • Band B Mutual Investment Module - To receive the on costs and programme 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications • Director, Education & Inclusion Services 		<p>Scrutiny & Challenge – To undertake pre-scrutiny of the Band B Mutual Investment</p>

21 st September 2021	<ul style="list-style-type: none"> • Section 19 Statutory Flood Reports 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications • Service Director Frontline Services 		<p>Scrutiny & Challenge- To consider the Section 19 statutory reports on conclusion of the ongoing investigations that the Council is undertaking into the February Floods as the Lead Local Flood Authority (LLFA) under the Flood and Water Management Act 2010.</p>
	<ul style="list-style-type: none"> • Ombudsman Annual Report and Letter 	<ul style="list-style-type: none"> • Director of Legal Services 		<p>Scrutiny & Challenge – To consider the Annual Report and letter of the Ombudsman</p>
	<ul style="list-style-type: none"> • Scrutiny Recommendations 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications 		<p>Scrutiny & Challenge – To receive the recommendations of the Scrutiny Working Group -Rail Development</p>
	<ul style="list-style-type: none"> • Local Democracy and Boundary Commission for Wales 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications • Director of Legal Services 		<p>Scrutiny & Challenge – To consider the Local Democracy and Boundary Commission for Wales review of the Electoral Arrangements of the Council</p>
16 th November 2021	Crime & Disorder Committee	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications • Director Public Health, Protection & Community Services 		<p>Scrutiny & Challenge – to scrutinise the update report to include matters as requested by the O&S Crime & Disorder Committees & invited partners</p>

		<ul style="list-style-type: none"> Community Safety Partnership 		
25th January 2022	<ul style="list-style-type: none"> Local Government and Elections (Wales) Act 	<ul style="list-style-type: none"> Service Director Democratic Services & Communications 		Scrutiny & Challenge -Scrutiny of the Council's support and implementation of the legislative requirements.
	<ul style="list-style-type: none"> Fire Risk Assessments – A review of procedures for Council owned/occupied buildings 	<ul style="list-style-type: none"> Council's Health & Safety Advisor Service Director Democratic Services & Communications 		Scrutiny & Challenge – To receive an annual review of procedures for Council owned/occupied buildings.
15th March 2022	<ul style="list-style-type: none"> Draft Annual Overview & Scrutiny Report 2021/2022 	Service Director Democratic Services & Communications		Scrutiny & Challenge – For the O&S Committee to challenge and comment on the draft Scrutiny Annual Report 2020/2021 <ul style="list-style-type: none"> Does the Scrutiny Annual Report illustrate clear outcomes and objectives? Has it demonstrated clear evidence and impact of scrutiny outcomes? Do Members agree it is an accurate reflection of the Scrutiny activity for 2021/22?

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O&S- Ongoing Matters for Future Review:-

The Council's Response to Covid-19

Modernisation of Residential Care and Day Care for Older People

Update on the RCT Scrutiny Review –'Fit for the Future'

Councils Corporate Feedback Scheme (CFS)

Scrutiny Feedback

Cardiff Capital Region – City Deal

Brexit – Updates when appropriate

Feedback to relevant consultations

The Welsh Index of Multiple Deprivation

Working Groups

The development of future transport infrastructure in response to the South Wales Metro

Local Development Plan (LDP) - Review of the Local Development Plan for RCT

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SCRUTINY WORK PROGRAMMES 2021/22 **FINANCE & PERFORMANCE**

‘Holding the Executive to account in respect of all three priorities within the Council’s Corporate Plan.... People (Ensuring People are independent, healthy and successful), Places (Creating Places where people are proud to live, work and play) and Prosperity (Enabling Prosperity creating the opportunity for people and businesses to: be innovative; be entrepreneurial; and fulfil their potential and prosper) as well as its key principle ‘Living within our Means’.

Each of the Council’s Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the Council’s performance management and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Governance & Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents.

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year.

Date/Time	Overarching Item	Officer	Cabinet Member	Scrutiny Focus
Tuesday, 20th July 2021, 5pm	2021/22 Work Programme	Service Director, Communications & Democratic Services	Councillor Norris, Cabinet Member for Corporate Services and Councillor Bevan, Cabinet Member For Enterprise Development and Housing	Scrutiny & Challenge – For Committee Members to consider the work programme for the 2021/22 Municipal year.
	Quarter 4 Performance Report	Service Director – Finance & Improvement Services	Councillor Norris, Cabinet Member for Corporate Services	For Committee Members to consider the Council's Quarter 4 Performance Report (2020/21)
	Draft Tourism Strategy Update	Director of Prosperity and Development	Councillor Bevan, Cabinet Member For Enterprise Development and Housing	For Committee members to receive an update in respect of the Council's Tourism Strategy.
Wednesday, 8th September 2021, 5pm	Treasury Management Training	External Provider – AirlingClose	Councillor Norris, Cabinet Member for Corporate Services	To receive an overview of Treasury Management, delivered by Airlingclose (the Council's Treasury Management Advisors), to assist Members in undertaking their role
	Treasury Management Annual Report	Head of Finance: Education & Financial Reporting	Councillor Norris, Cabinet Member for Corporate Services	For Committee Members to consider the Council's Treasury Management Annual Report 2020/21

	Understanding the Council's Budget	Service Director – Finance and Improvement Services	Councillor Norris, Cabinet Member for Corporate Services	To provide Committee Members with an overview of the Council's 2021/22 Revenue Budget and 3-year Capital Programme (2021/22 to 2023/24)
	Community Infrastructure Levy Annual Monitoring Report	Director of Prosperity and Development	Councillor R Bevan Cabinet Member for Enterprise Development and Housing	Scrutiny will undertake pre scrutiny of the Community Infrastructure Levy Annual Monitoring Report
Thursday, 21 October 2021, 5pm	Quarter 1 Performance Report	Service Director – Finance & Improvement Services	Councillor Norris, Cabinet Member for Corporate Services	For Committee Members to consider the Council's Quarter 1 Performance Report (2021/22)
	Engagement on the Council's Budget	Service Director, Communications & Democratic Services	Councillor Norris, Cabinet Member for Corporate Services	To receive an overview of the Council's approach to the 2022/23 Budget Consultation Process
	Medium Term Financial Plan (MTFP) 2021/22 to 2024/25	Service Director – Finance & Improvement Services	Councillor Norris, Cabinet Member for Corporate Services	For Committee Members to consider the Council's MTFP 2021/22 to 2024/25 (in preparation for the Committee to provide feedback, as a consultee of the Council's Budget Consultation process, at a future meeting(s) during the year)
	Corporate Asset Management Plan	Director of Corporate Estates	Councillor Norris, Cabinet Member	For Committee Members to consider an interim update of

	<i>(INFORMATION ONLY) (Exempt Item)</i>		for Corporate Services	the Corporate Asset Management Plan
	Regeneration Grants	Director of Prosperity and Development	Councillor Norris, Cabinet Member for Corporate Services	For Members to scrutinise the impact of the refocus and review of the Regeneration Business Grants.
Tuesday, 30 November 2021, 5pm	Budget Consultation 2022/23 (Phase 1)	Service Director – Finance & Improvement Services	Councillor Norris, Cabinet Member for Corporate Services	For Committee Members to feedback their views as part of phase 1 of the 2022/23 Budget Consultation Process
	Quarter 2 Performance Report	Service Director – Finance & Improvement Services	Councillor Norris, Cabinet Member for Corporate Services	For Committee Members to consider the Council's Quarter 2 Performance Report (2021/22)
Wednesday, 2nd February 2022, 5pm	Budget Consultation 2022/23 (Phase 2)	Service Director – Finance & Improvement Services	Councillor Norris, Cabinet Member for Corporate Services	To undertake pre-scrutiny of the draft 2022/23 Budget Strategy agreed by Cabinet
	2021/22 Mid-Year Treasury Management Stewardship Report	Head of Finance: Education & Financial Reporting	Councillor Norris, Cabinet Member for Corporate Services	To consider the 2021/22 Mid-Year Treasury Management Stewardship Report
	Rhondda Cynon Taf's 'Kickstart Programme' Update	Service Director – Community Services	Councillor R Bevan Cabinet Member for Enterprise Development and Housing	For Committee members to receive an update in respect of the Council's 'Kickstart Programme'.
Thursday, 17th March 2022, 5pm	Quarter 3 Performance Report	Service Director – Finance & Improvement Services	Councillor Norris, Cabinet Member for Corporate Services	For Committee Members to consider the Council's Quarter 3 Performance Report (2021/22)

	Town Centre Strategy Update	Director of Prosperity and Development	Councillor R Bevan Cabinet Member for Enterprise Development and Housing	For Committee Members to receive an update in respect of Town Centres across the County Borough.
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Training Requirements:-

- Treasury Management Training – Airlingclose

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SCRUTINY WORK PROGRAMME 2021 -22 **Public Service Delivery, Communities & Prosperity Scrutiny Committee**

'Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan... Ensuring People: are independent, healthy and successful; 2. Creating Places: where people are proud to live, work and play; 3. Enabling Prosperity: creating the opportunity for people and businesses to: be innovative; be entrepreneurial; and fulfil their potential and prosper.

Each of the Council's Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

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Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

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- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Governance & Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year. For this reason the Scrutiny Work Programmes will be published for a 6 month period and reviewed every quarter.

Date/Time	Item	Officer	Cabinet Member	Scrutiny Focus
15 th July 2021	Public Service Delivery, Communities & Prosperity Scrutiny Committee Work Programme 2021/2022	Service Director Democratic Services & Communications.	Cllr Ann Crimmings	To consider and agree the Work Programme for the 2021-2022 Municipal Year.
15 th July 2021	Update on Recovery from the impact of the Pandemic	Steve Owen Nicola Jones	Cllr Ann Crimmings	<p>To receive a further update the impacts of the global pandemic on the recycling figures in the Borough.</p> <p>How has the service area responded to the challenges and what procedures are in place for service recovery.</p> <p>Report to include:</p> <ul style="list-style-type: none"> • recycling data and figures • Green Waste Data • Nappy recycling figures • Recycling centres data
23 rd September 2021	Cultural and Heritage Services	Mr P Mee, Group Director Community & Children's Services Ms C O'Neill, Strategic Arts & Culture Manager Mr A Williams, Theatre Operations and Development Manager Ms W Edwards, Service	Cllr Ann Crimmings Cllr Rhys Lewis	<p>An overview of the service area in RCTCBC</p> <ul style="list-style-type: none"> • Definitions of Culture • Place-making role of Culture • Economic role of Culture • Good practice from other core cities in UK and experiences from across Europe

		Director – Community Services		<ul style="list-style-type: none"> • Available budget and resources for cultural and heritage services • How do these services benefit the residents of RCTCBC
18th November 2021	Highways Infrastructure	Roger Waters, Service Director Frontline Services	Cllr Ann Crimmings	<ul style="list-style-type: none"> • Asset Management Strategy • Investment Strategy • Capital Programme – Bridges and Culverts
17th February 2022	Green Waste Collections	Steve Owen	Cllr Ann Crimmings	Members to consider lessons learned on the changes to green waste collections and consider any future developments and areas for improvement
	Public Rights of Way	Jason Bragg	Cllr Ann Crimmings	<p>Process of general maintenance and upkeep of public rights of way</p> <p>Programme of works for 2021-22</p>

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